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Licensing Sub-Committee

Thu 26 Nov
2026
2.30 pm

Arrow Valley Visitors Centre, Battens Drive, B98 0LJ

Redditch Borough Council
Working together for our communities

If you have any queries on this Agenda please contact

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LICENSING SUB-COMMITTEE (TAXIS) PROCEDURE

1. Rights of Applicants

a) An applicant will be permitted the opportunity of being heard by the Committee before his/her application is determined.
b) The applicant will also be allowed to be accompanied by a legal or other representative to assist them if he/she so desires.

2. Notice of Meeting

a) As much notice as is practicable will be given to the applicant of the date of the Committee meeting at which his/her application/licence review will be heard, in order to enable him/her to prepare his/her case adequately.
b) Every member of the Committee will be issued with copies of every document which has been supplied, both by and to the applicant/driver and any third parties.

3. Procedure at Meeting

a) The Chair will open the hearing and ask Members of the Sub-Committee and Officers present to introduce themselves.
b) The Chair will ask all parties to the proceedings to introduce themselves.
c) The Char will ask all parties if they are satisfied with the hearing procedure to be followed. Any variation to the hearing procedures will be at the discretion of the Chairman.
d) The Technical Officer (Licensing), Worcestershire Regulatory Services will present the report.
e) The Chair will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Technical Officer.
f) The Chair will invite the Applicant and/or their representative to present their case and call any witnesses. A total of 15 minutes will be allowed.
g) he Chair will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Applicant and/or their representative.
h) The Chair will invite the Responsible Authorities to present their representations. A

total of 15 minutes will be allowed,

i) The Chair will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Responsible Authorities.
j) All Other Parties to the proceedings will be invited to present their representations or elect a spokesperson to speak on their behalf. A total of 15 minutes will be allowed.
k) The Chair will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Other Parties.
l) The Responsible Authorities will be invited to sum up. A total of 5 minutes will be allowed.
m) The Other Parties will be invited to sum up. A total of 5 minutes will be allowed.
n) The Applicant and/or their representative will be invited to sum up. A total of 5 minutes will be allowed.
o) The Chair will ask the Legal Advisor if there is any legal advice to be given.
p) The Chair will close the Hearing so that the Sub-Committee can reach its decision in private.
q) The Sub-Committee's decision will be confirmed in writing to the Applicant and those parties who made representations within 5 working days.
r) If any party to the proceedings wishes to appeal against the Sub-Committee's decision an appeal must be commenced by the appellant giving a notice of appeal to the designated officer for the magistrates' court within a period of 21 days beginning with the day on which the appellant was notified by the licensing authority of the decision which is being appealed.

4. Adjournment

If an application is made for an adjournment, the Committee should grant the request if refusal would deny the applicant/driver a fair hearing and thereby result in a breach of the rules or natural justice.

NB

In considering any representations or notice made by a party the Sub- Committee may take into account documentary or other information produced by a party in support of their application, representations or notice either before the hearing or with the consent of all other parties at the hearing.

Please Note:

Each application coming before the Licensing Sub-Committee will be treated on its own merits, and the Sub-Committee will take its decision based upon:

1. **the promotion of the four licensing objectives, as given by the Licensing Act 2003, namely:**
    a. **the prevention of crime and disorder;**
    b. **public safety;**
    c. **the prevention of public nuisance; and**
    d. **the protection of children from harm.**

2. **Redditch Borough Council's Statement of Licensing Policy;**

3. **guidance issued under section 182 of the Licensing Act 2003; and the Licensing Act 2003; The Licencing Act 2003;**

4. **The report presented to the Sub-Committee by the Technical Officer, and all relevant written and oral representations.**

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Licensing Sub-Committee

Thursday, 26th November, 2026

2.30 pm

Oakenshaw Community Centre

Agenda

Membership:

Cllrs: Juliet Barker Smith, Nic Pioli, Roger Bennett

1. Election of the Chair for the meeting

2. Apologies and Substitutes

3. Declarations of Interest

4. Exclusion of the Public and Press

Should it be necessary, in the opinion of the Borough Director, during the course of the meeting to consider excluding the public from the meeting on the grounds that exempt information is likely to be divulged, it may be necessary to move the following resolution:

"that under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following item(s) of business on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the following paragraphs of Part 1 of Schedule 12 (A) of the said Act, as amended:

· **Paragraph 1 – Any Individuals**
· **Paragraph 2 – Identity of Individuals**
· **Paragraph 3 – Financial or Business Affairs**
· **Paragraph 7 – The Prosecution of a Crime."**

5. Application For The Review Of A Premises Licence

Reports to follow.

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